

Minutes

Board meeting of Park County Rural Fire District #1

May 9th, 2022

The Board of Trustees of Park County Rural Fire District #1 met on May 9th, 2022 for their regular meeting at 304 East Park Street, Livingston MT.

Trustees Present: Trustee Fee, Trustee Nelson, Trustee Donovan

Also Present: Chief Babcox, Captain Anderson, Vickie Jo Shipley, Lauren Anderson, Jordan Caoile

Call to Order: Meeting called to order at 6:18pm.

Public Comment: None

Minutes: Minutes were ready from the April meeting by Trustee Donovan. A motion was made to approve the minutes as amended by Trustee Nelson. Second by Trustee Donovan. Motion passed unanimously.

Sign Claims and Warrants, Financial Report: See Attached. Financials were read by Vickie Jo Shipley. Signed and approved April 12th-30th, 2022 warrants and claims #14165-14179=\$37,791.56. Signed and approved May 1st-9th, 2022 warrants and claims #14180-14206=\$33,977.34. The current bank balance is \$44,456.85. This month (May) is property tax deposits, with an amount of at least \$200,000 deposited.

Chiefs Report: See Attached.

Association Update: Jordan Caoile gave an association update. Jordan reported that not much has changed since April. A meeting was ~~had~~^{held} with the head of the rodeo board for rodeo parking in July, with the goal of having a plan in place by mid-June to try and be completely prepared and ready to go for the rodeo weekend.

Old Business: The decision/decision on the employee hand book was decided to be tabled for now until more feedback was received on the handbook sent to all the board members.

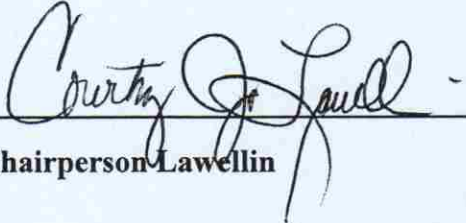
The discussion/decision on the contract for the partial renting at Station 3 was decided to be tabled until a special meeting could be held later this month (May) to vote.

New Business: Chief Babcox started the conversation with the board asking for guidance and on finding a long term plan for the department's budget due to the rising inflation costs with continued high call volumes and extended incident times. Chief Babcox stated that the overall cost has gone up exponentially. With the money that came into the department accounts between the months of December through February, the bank balance should not be where it is currently sitting. With the \$200,000 in property taxes coming in, that money would cover the department through the summer. The contract truck (469) is currently out on a fire, bringing in some income. Captain Anderson stated that gear costs to properly outfit out people in proper PPE is also going up. Trustee Fee asked if there was a way to increase property taxes in the district, the answer was there was not a way as it would have to go through the county commissioners and the property taxes had just been raised. Trustee Nelson stated that it might be helpful to go down each line item on the budget to see where we could save on expenses. The question about pursuing grants was also asked, as well as using the county grant writer to assist in writing grants for the department. Captain Anderson and Chief Babcox stated that we do currently go for grants that are available to us when possible. Chief Babcox stated that to use the county grant writer, you would have to have pre-approval from the commissioners and it would only be when the grant writer had time, it would still cost the department money as well. Captain Anderson stated that we had received \$5,000 from a grant from the community foundation for wildland PPE. Trustee Nelson stated that it might be easier to understand the current budget line items to see a simplified breakdown of the line items to better understand why we are over budget on some and under budget on others. Trustee Fee stated that if the accountant and Chief Babcox could come to the board with crunched numbers for the board to try to help figure out what is needed. Vickie Jo Shipley stated that she could come up with comparatives to the previous year, along with the June board meeting the preliminary budget will be presented to the board. The CIP fund was brought up for potential use, and it was stated that the CIP should try and be used a last resort for funds. Vickie Jo Shipley asked if there was any equipment that could be sold. Chief Babcox stated that yes there is the old 454, however if other vehicles were sold on top of that the satellite stations would most likely have to go with them. There is the potential to sell the land next to station 2, however that would also be an upfront cost to the department, to pay for subdividing the land specifically. It was stated that at the June board meeting a date would be set for a special board meeting before June 30th to approve the amended preliminary budget.


FY-22

Public Comment: Captain Anderson announced that the new radios were in and are working great.

Adjournment: Motion was made to adjourn the meeting by Trustee Nelson. Second by Trustee Donovan. Motion passed unanimously. Meeting ended at 7:40pm.



Chairperson Lawellin



Secretary Gilbert

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**FOUR-O-SIX PARADISE ACCOUNTING &
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**PARK COUNTY RURAL FIRE #1 BOARD OF
TRUSTEES**

05/9/22

Dear Park County Rural Fire #1 Board of Trustees,

Please approve April 12-30, 2022 warrants and claims #14165-14179=
\$37,791.56.

Please approve May 1-9, 2022 warrants & claims #14180-14206=
\$33,977.34.

Current bank balance is \$44,456.85.

Reminder: This month is property tax deposits. There should be at least
\$200,000 deposited.

Part of Minutes from May 9, 2022

FIRE CHIEFS'S REPORT

FOR THE MONTH OF MAY

May 5, 2022

1. CALLS
2. TRAINING
3. STATIONS
4. PERSONNEL
5. PROJECTS
6. TRUCK MAINTENANCE

1. TOTAL CALLS	30 calls in April 2022 43, in April 2021 calls to date at end of April were 163. We are just shy of 30 calls less than 21 same time. However, the type and longevity of calls is different in 22 vs 21
2. TRAINING	Wildland, Driving, pumps
3. STATIONS	Station 3 getting cleared for improvements
4. PERSONELL	increased to 35 Personnel
5. PROJECIS	454 slow going as time allows
6. TRUCK MAINTENANCE	Lots of DOT repairs and general maintenance