

Minutes

Board meeting of Park County Rural Fire District #1

July 11th, 2022

The Board of Trustees of Park County Rural Fire District #1 met on July 11th, 2022 for their regular meeting at 304 East Park Street, Livingston MT.

Trustees Present: Chairperson Lawellin, Secretary Gilbert, Trustee Nelson, Trustee Fee, Trustee Donovan

Also Present: Chief Babcox, Captain Anderson, Vickie Jo Shipley, Lauren Anderson, Ashley Sites, Jordan Caoile, Chase Phillips, Bryan Eastman

Call to Order: Meeting called to order at 6:08PM

Public Comment: None

Election of Board Officers: A motion was made to re-elect Chairperson Lawellin for another year by Secretary Gilbert. Second by Trustee Nelson. Motion passed. Trustee Donovan opposed. A motion was made to re-elect Secretary Gilbert for another year by Trustee Nelson. Second by Trustee Fee. Motion passed. Trustee Donovan opposed.

By-Laws Review: By-Laws will be sent out electronically for review and then discussed in the next board meeting in August.

Minutes: Minutes from the May 9th Board meeting were read by Secretary Gilbert. A motion was made to approve the minutes as amended by Trustee Nelson. Second by Trustee Fee. Motion passed unanimously.

Minutes were read from the May 25th special board meeting by Secretary Gilbert. A motion was made to approve the minutes by Secretary Gilbert. Second by Trustee Fee. Motion passed unanimously.

Minutes were read from the June 27th special board meeting by Secretary Gilbert. A motion was made to approve the minutes as amended by Secretary Gilbert. Second by Trustee Donovan. Motion passed unanimously.

Sign Claims and Warrants, Financial Report for: See Attached. Financials were read by Vickie Jo Shipley. Signed May 10th-31st claims and warrants #14207-14223=\$36,284.65. Signed June 1st-14th claims and warrants #14224-14257=\$31,413.99. The bank balance in June was \$169,133.58. A motion was made to approve the April financials by Trustee Donovan. Second by Secretary Gilbert. Motion passed unanimously. Signed June 15th-30th claims and warrants #14259-14272=\$38,727.08. Signed July 1st-14th ^{after} claims and warrants #14273-14302=\$42,497.82. The current bank balance is \$63,747.30 which includes a \$38,122.19 final payment for the SCBA's. The first fire contract payment of \$35,000 is expected to be deposited soon. The second fire severity contract paperwork is submitted and the final total expected will be given soon.

Motion made by Trustee Donovan to transfer from CIP to operating account \$46,122.19 second by Secretary Gilbert. Motion passed unanimously

Chiefs Report: See Attached.

Association Update: None

Old Business: Discussion on long term planning and financial impact of inflated costs with continued high call volumes and extended incidents. Captain Anderson stated that tomorrow, July 12th, himself and Chief Babcox would be going to the county commissioners to ask to be reimbursed by the county commissioners for the flood efforts in the amount of about \$8,500. That cost includes personnel wages, along with the fuel costs. As well as raising the fee for the county protection areas the district covers from \$1,500 to \$2,000. The county protection area the district covers only applies to wildland fire coverage, not structure.

New Business: Captain Anderson presented to the board the SAFER (Staffing for Adequate Fire and Emergency Response) grant, which is intended to assist cover the wages of those that are hired in a fire department for 12-48 a months with a possible 36 month extension on wage coverage. 500 departments receive the grant a year. A question was asked if the size of the department matters in regards to qualifying and receiving the grant. The answer was that it did not matter the size of a department just the need, which the department can show the need for the money with the increased call volume the district is experiencing. The department is looking to potentially use the SAFER grant to hire on 3 full time people. The grant opens sometime in November or December. *in addition to 12*

2022/2023 Capital Expenditures will be moved to the next board meeting in August.

Department study discussion, time and cost. Overall it is agreed that a study needs to happen for the department. More details on the time frame of when a study would take place and the cost still need to be ironed out. The department is working with Livingston Fire and Rescue to do a joint study to split the overall cost. The time frame is looking to be sometime in the year 2023-2024. Secretary Gilbert asked Chief Babcox what he would like to see from the study. Chief Babcox stated that he would like to see what the department needs vs. capabilities are as the department needs are ^{increasing} up. As well as see what the proper direction for the department would be operationally and financially to then be able to present it to the public.

Public Comment: Trustee Nelson asked if the department was registered for Give a Hoot donations and if the department was, for what. Captain Anderson responded that the department was signed up to receive donations for two full sized combination extrication tools.

Adjournment: A motion was made to adjourn the meeting by Secretary Gilbert. Second by Trustee Nelson. Motion passed unanimously. Meeting ended at 7:46PM



Chairperson Lawellin



Secretary Gilbert