

Minutes

Board meeting of Park County Rural Fire District #1

December 12th, 2022

The Board of Trustees of Park County Rural Fire District #1 met on December 12th, 2022 for their regular meeting at 304 East Park Street, Livingston MT.

Trustees Present: Chairperson Lawellin, Secretary Gilbert, Trustee Nelson, Trustee Fee. Trustee Donovan

Also Present: Chief Babcox, Captain Anderson, Vickie Jo Shipley, Jordan Caoile, Elijah Nazari

Call to Order: Meeting called to order at 6:05pm

Public Comment: None

we are unsure if they were adopted

By Laws Review: Based on information located in the files reviewed to date the Bylaws were amended but were not signed. Trustee Nelson stated that we should have the Bylaws located in our files typed up with the changes that were made incorporated into them and highlighted for a cleaner copy to review before the next board meeting. A motion was made by Trustee Nelson to take the By Laws sent by Mrs. Shipley with the handwritten changes and make them into a good working copy to review for the next board meeting. Second by Trustee Donovan. Motion passed unanimously.

Minutes: Minutes from the November board meeting were read by Secretary Gilbert. A motion was made to approve the minutes as amended by Trustee Donovan. Second by Secretary Gilbert. Motion passed unanimously.

Sign Claims and Warrants, Financial Report for: See Attached. Financials were read by Vickie Jo Shipley. Signed and approved November 15th-30th warrants and claims #14448-14451=\$7,528.74. Signed and approved December 1st-14th warrants and claims #14455-14476=\$32,839.31. The current bank balance without the November income is \$68,082.27. The department expects to receive \$325,000 in tax revenue. All contract fires have been paid. Mrs. Shipley commented that the auditors are wrapping up. A motion was made to approve the October financials by Secretary Gilbert. Second by Trustee Donovan. Motion passed unanimously.

Chiefs Report: See Attached.

Association Update: Jordan Caoile gave an association update. The association is gearing up for Santa on the Fire Truck and was just about ready to go for next week to start delivering. The association had elections for Vice President and Treasurer. Kim Dell was re-elected as Vice President and Jordan Caoile was re-elected as Treasurer.

Old Business: Captain Anderson gave an update on the SAFER grant. The SAFER grant is not open yet and will possibly open up in early January 2023. Captain Anderson is still working on gathering all the information needed for the grant.

Captain Anderson updated the board that he has not heard back about the radio grant as well.

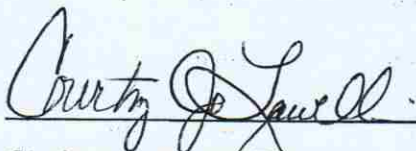
There are no updates on the department study.

New Business: Discussion/decision on the Elk's Grant. The department has until December 31st. to put in an application. The grant is generally up to \$500. The grant will be written for funding the replacement of the structure hose on 465. The Chief is looking to get 1,000 ft. of 5 in., 400 ft. of 2 in., 200 ft. of 3 in, and 400 ft. of attack line. The total cost of the hose would be roughly \$17,000. It has been about 15 years since the 3 inch or 5 inch hose has been replaced on the engine. Chief Babcox asked if it could be put on the agenda for the January board meeting to discuss purchasing this hose, as the goal is to replace it before the department has no choice but to replace it.

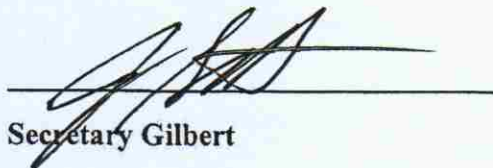
Discussion/ decision on adopting the state record retention schedule. Chairperson Lawellin mentioned that the records retention policy is already in place, as a matter of state law, and the District is responsible for managing records accordingly. The board did not vote on formally ~~adoption~~ ^{adopting} the schedule. Chief Babcox asked for some time to review the schedules.

Public Comment: None

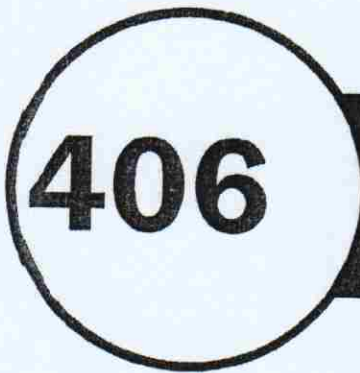
Adjournment: A motion was made to adjourn the meeting by Trustee Nelson. Second by Trustee Fee. Motion passed unanimously. Meeting ended at 7:33pm.



Chairperson Lawellin



Secretary Gilbert



**VICKIE JO
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**PARK COUNTY RURAL FIRE #1 BOARD OF
TRUSTEES**

12/12/2022

Dear Park County Rural Fire #1 Board of Trustees,

Please approve November 16-30th, 2022 warrants and claims #14448-14451=\$7,528.74.

Please approve December 1-14, 2022 warrants & claims #14455-14476=\$ 32,839.31.

Current bank balance without November 22 income is \$68,082.27. I expect receive \$325,000 November in tax revenue.

All Contract fires have been paid.

Part of December 12, 2022 Minute

FIRE CHIEFS'S REPORT

FOR THE MONTH OF NOVEMBER

December 7, 2022

1. CALLS
2. TRAINING
3. STATIONS
4. PERSONNEL
5. PROJECTS
6. TRUCK MAINTENANCE

FIRE CHIEFS'S REPORT

FOR THE MONTH OF NOVEMBER

1. TOTAL CALLS December 7, 2022	66 Calls in November > 52 in 2021. As of 11/30/22 489 call ytd vs 519 in 2021 30 calls less than 2021.
2. TRAINING	Boy scouts, community relations, radio.
3. STATIONS	All operational
4. PERSONELL	Personnel holding steady. Lots of time for vacations and hunting
5. PROJECTS	Plow truck in operation and works very well.
6. TRUCK MAINTENANCE	Routine