

Minutes

Board meeting of Park County Rural Fire District #1

August 15th, 2022

The Board of Trustees of Park County Rural Fire District #1 met on August 15th, 2022 for their regular meeting at 304 East Park Street, Livingston MT.

Trustees Present: Chairperson Lawellin, Secretary Gilbert, Trustee Nelson, Trustee Fee, Trustee Donovan

Also Present: Chief Babcox, Ashley Sites, Jordan Caoile

Call to Order: Meeting called to order at 6:08 pm

Public Comment: None

Bylaws review: continued to the next meeting

Minutes: Minutes from the July 11th board meeting were read by Secretary Gilbert. A motion was made to approve the minutes as amended by Trustee Fee. Second by Trustee Donovan. Motion passed unanimously.

Sign Claims and Warrants, Financial Report: See Attached. Financials were read by Chairperson Lawellin. Signed July 11th-31st claims and warrants #14304-14324=\$32,417.69. Signed August 1st-15th claims and warrants #14325-14353=~~26~~57,996.51. The current bank balance is \$40,873.54. Income is down \$45k. A motion was made by Secretary Gilbert. Second by Trustee Nelson. Motion passed. Trustee Donovan opposed. *Accept*

Chiefs Report: See Attached.

Association Update: Ashley Sites gave an association update. July was a busy month for the association. The pancake feed raised about \$3,200 with half being donated to a local flood relief fund. The rodeo parking was a success and the rodeo people were pleased with the association. After paying our people, the association will have made around \$4,000. Clyde Park helped with the pancake feed and in return in September the association will go and help them with their breakfast at Old Settlers Days.

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Old Business: Discussion decision of the SAFER grant, as well as the department study. Chief Babcox stated that he and Chief Lindroth met with a firm who has experience doing studies on departments like this Rural Fire and City fire over zoom. With the parameters discussed, the cost it would be about \$50,000. This would not include the cost of implementation if we decided to use that service. Chief Babcox stated that he though the cost could be covered through a city grant. The study will help with potentially getting other grants, asking for more public funding, and taking the results to the legislature. Chairperson Lawellin stated the City of Livingston already put in for a grant to fund the cost of the study and the department wouldn't have to pay, but Chief Babcox and Captain Anderson would be providing information and the evaluators would want to talk to the board. For the SAFER grant, the board would like to see the descriptions of the three positions funded by the SAFER grant. Having the descriptions of the jobs would help to approve the new job for a training position to be reviewed by the board at the next board meeting in September.

2022/23 Capital Expenditures Discussion/decision tabled to the next board meeting in September.

New Business: Discussion/decision on base price for sale of the 1998 Ford F700 5 speed 2 speed rear end. Chief Babcox presented to the board all the vehicle information for the vehicle wanting to be sold. The vehicle only has 23,457 miles. Compared to other models of the truck, the amount it could be sold for is \$6,000-\$7000.00. Chief Babcox asked for the base price to be set at \$7,500 for auction. The truck will first be listed on a public auction site to bid at with a base price of \$7,500. If it doesn't sell at the base price on the site, the department can sell it to other buyers for the best price offered. A motion was made to list the vehicle on a government auction site with a base price of \$7,500 by Secretary Gilbert. Second by Trustee Donovan. Motion passed unanimously.

Public Comment: None

Adjournment: A motion to adjourn the meeting was made by Trustee Fee. Second by Trustee Nelson. Motion passed unanimously. Meeting ended at 7:30 pm.



Chairperson Lawellin



Secretary Gilbert

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**PARK COUNTY RURAL FIRE #1 BOARD OF
TRUSTEES**

08/15/2022

Dear Park County Rural Fire #1 Board of Trustees,

Please approve July 11-31, 2022 warrants and claims #14304-14324=
\$32,417.69.

Please approve August 1-15, 2022 warrants & claims #14325-14353=
\$57,996.51

Current bank balance is \$40,873.54.

I have included a comparison for this FY21 and FY22. Income is down
\$45K. You can review the expenses and see where the changes are for
FY22.

Auditors will be in my office August 22nd.

Part of August 15th minutes

FIRE CHIEFS'S REPORT

FOR THE MONTH OF JULY

August 7, 2022

1. CALLS
2. TRAINING
3. STATIONS
4. PERSONNEL
5. PROJECTS
6. TRUCK MAINTENANCE

1. TOTAL CALLS	34 Call in July 2022 < 60 Calls in July 2021 YTD end of July 22 286 YTD end of July 2021 320
2. TRAINING	Wildland,
3. STATIONS	Station 3 being renodeled
4. PERSONELL	Personnel steady
5. PROJECTS	453 complete 454 fire ready
6. TRUCK MAINTENANCE	Routine
	Review attached Job description as it will be posted internally.

Part of August 15th Minutes