

Minutes
Board Meeting of Park County Rural Fire District 1:
April 10, 2017

The Board of Trustees of PCRFD#1 met on April 10, 2017 at 6:00 p.m. at 304 East Park Street, Livingston MT

Trustees Present: Chairperson Lawellin, Trustee Gilbert, Trustee Schoenen, Trustee Karell and Trustee Donovan at 6:21 pm.

Also Present: Chief Babcox, Deputy Chief Withers, Dave Bonko and Kelsie Bonko.

Call to Order: Courtney Lawellin called the meeting to order at 6:01 pm.

Public Comment: None.

Approve the Minutes of March 13th 2017: Trustee Karell made a motion to approve the March 13th as corrected, second by Trustee Gilbert. All in favor, motion passed unanimously.

Sign Claims & Warrants, February Financial Reports: See Attached. March 20th & 27th warrants 11134-11150 in the amount of \$12,895.68 were read and approved. April 3rd & 10th warrants 11151-11175 in the amount of \$18,494.10 were signed and approved. Trustee Schoenen made a motion to approve the February financial report. Trustee Gilbert seconds Chairperson Lawellin, Trustees Karell, Gilbert, and Schoenen in favor. Trustee Donovan abstained. Motion passes.

Fire Chiefs Report: See Attached.

Old Business:

Discussion/Decision on SOP Revision & Changes- (Mission Vision Statement)

Trustee Donovan moved to table the discussion until the next meeting. Trustee Schoenen seconds. All in favor, motion passed unanimously.

Discussion/Decision on Repair and Remodel of the Admin Area at Station 1- Trustee Donovan motioned to explore the possibilities of remodeling the admin area and get estimates on the cost. Trustee Schoenen seconds, all in favor, motion passed unanimously.

Discussion/Decision on Funding for District- The board as a whole tentatively scheduled a few budget meetings in May and June. Trustee Schoenen made a motion to resend the PILT letter to the County Commission, Trustee Karell seconds. All in favor, motion passes unanimously. (PILT)

New Business:

Discussion/Decision on purchase and Use of Image Trend Software for Reporting-

Chairperson Lawellin makes a motion to accept the software and licensing agreement while still asking for the governing law provision so litigation would be in Montana. Whether the answer is

yes or no we are going with Image Trend, Trustee ^{Donovan} Seconds. All in favor, motion passed unanimously.

Discussion/Decision on Action Required for Duty Truck. 461 Repair, Fix 453, or Purchase New Truck 1 Year Earlier than Expected- Trustee Schoenen made a motion to accept the bid from Whistler to repair of 2004 Chevy 2500 to replace 461, Trustee Gilbert seconds. All in favor, motion passed unanimously.

Discussion/Decision on Staff Training on New Reporting Program- Trustee Schoenen made a motion to accept the cost of training for the Image Trend Connect conference. Trustee Gilbert seconds, all in favor, motion passes unanimously.

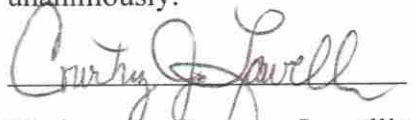
Discussion/Decision on Sale of Property at Pine Creek- Trustee Schoenen made a motion to explore the sale of the Pine Creek property, second by Gilbert. All in favor, motion passes unanimously.


Discussion/Decision of Additional Training in June for Board Members and Fire Staff- Chairperson Lawellin discussed the logistics of the training in June. No motion made.

Public Comment: None.

Adjournment

Trustee Schoenen made a motion to adjourn, Trustee Gilbert seconded, motion passed unanimously.


Chairperson Courtney Lawellin


Secretary Jonathan Gilbert

Four-O-Six Paradise Accounting & Tax Service

Memorandum

To: Board of Trustees of Park County Rural Fire District #1

From: Vickie Jo Shipley

Date: 4/10/17

March 20 & 27 Warrants 11134-11150 = \$12,895.68

April 3rd & 10 Warrants 11151-11175 = \$ 18,494.10

1. Financials for February 2017 are submitted for approval.
February deposits \$5,981.43. Compared to 2016 the year to date income is **down** \$13,210.90 for the month and decrease of \$24,836.01 for the year. The decrease from 2016 is Fire Fighting fees.
2. Current operating funds balance (**WITHOUT March revenue**) is \$63,313.97.
3. Capital Improvement fund is \$113,021.95 at end of February.

FIRE CHIEFS'S REPORT

FOR THE MONTH OF MARCH 2017

April 10, 2017

- 1. CALLS
- 2. TRAINING
- 3. STATIONS
- 4. PERSONNEL
- 5. PROJECTS
- 6. TRUCK MAINTENANCE

- 1. TOTAL CALLS YTD 130--- 39 in March---4 fire calls, 17 Accidents, 1 Hazard Condition, 2 service calls, 10 good intent, 5 False alarms

- 2. TRAINING Wild land blended courses, hands on table tops

- 3. STATIONS All Stations no report

- 4. PERSONELL Normal response capable

- 5. PROJECTS Spring clean-up and prep for wildland season. 453 in service.

- 6. TRUCK MAINTENANCE 451 starter repaired and boxes ordered for install in late April or early May. Wildland trucks currently getting services and reviewed for operation.

DISCUSSION: Department dinner/open house on 4-11-17. Presentation of current District capabilities and future plans. Meeting with County about fuels crew.